

Circular Letter No. 459.

July 26, 1907.

To Directors of Summer Schools:--

By this mail we are sending you a supply of cards for reports on the teachers attending your schools. You should have all the spaces on these cards properly filled, exercising special care to secure the exact, official, name of each person reported upon. The "Instructor's Report" upon each course should indicate the character of the work done, using some such term as Excellent, Good, Fair or Poor. A certificate will be issued to all attendants whose work you report as having been satisfactory.

After signing the reports immediately after the close of the session they should be sent to this office.

Respectfully,

E.W.LORD
Acting Commissioner.